

# Embedded Voice Mail Menu Flow

## Initial PW: 865625

### **Accessing Voice Mail**

#### From Your Phone:

Press the voice mail key Enter Passcode: 1111 (Initial Passcode)

#### From any other phone:

Press the voice mail key When prompted for that station's passcode enter

- Press \*
- Enter your own Mailbox Number
- Followed by your Passcode

#### From Outside

## Dial into company's main

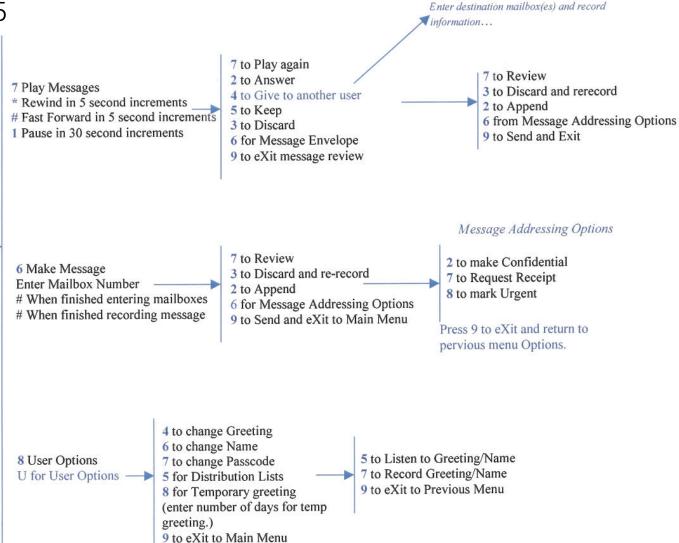
#### number

At the start of the company greeting

- ♦ Press \*\*
- Enter your mailbox number
- Enter passcode

# Transferring a caller directly to a mailbox

- Press Transf/Conf key
- Dial \* (extension number) and release



9 to Exit

0 for an Operator